Approved For Release 2008/06/06 : CIA-RDP89B01354R000100160022-0

USIB

Computer Security Subcommittee

INSTRUCTION SHEET

I. Notification of Members

a) Only the officially designated member of each Agency will be notified of an upcoming meeting and queried as to his availability

b) It will be the responsibility of each member to contact his alternate and technical advisor

c) This office will notify the CIA technical advisor of any upcoming meeting

d) All official observers will be advised by this office of any upcoming meetings. In the event that an Agency has more than one observer, only the designated principal observer will be notified.

II. Distribution of Minutes

a) Two copies of the Minutes will be sent to each member

b) One copy will be sent to the CIA technical advisor. No other technical advisors will receive copies.

c) One copy will be sent to the IHC observer.

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